

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

May 11, 2020

APPROVAL OF MINUTES:

--Approved minutes of the April 27, 2020 meeting.

PUBLIC TO BE HEARD:

--None.

BOARD LIAISON:

CAFETERIA LIAISON

--Approved Cafeteria Financial Statement, as submitted.

--Approved Cafeteria Bills, as submitted.

--Approved breakfast and lunch prices for the 2020-2021 school year, as follows:

Elementary Breakfast:	\$1.20	Secondary Breakfast:	\$1.20
Adult Breakfast:	\$1.70		
Elementary Lunch:	\$2.45	Secondary Lunch:	\$2.65
Adult Lunch:	\$3.55		

(Lunch pricing reflects a \$ 0.10 increase over last year)

--Authorized the Administration to bid for Milk Products for the 2020-2021 school year.

--Authorized the Administration to publish and post a Request for Proposal (RFP) for a Food Service Management Company (FSMS) to provide services to the district for food service operations, subject to solicitor's review and approval.

ATHLETICS LIAISON

--No Report.

TRANSPORTATION LIAISON

--No Report.

BUILDING AND GROUNDS LIAISON

--Approved the change order request #1 from Garland/DBS, Inc. in the amount of \$16,326.00 for additional work identified under the base bid #2 for repairs to the roof at Chicora Elementary School, as submitted.

STUDENT ACTIVITIES LIAISON

--Approved Scholarship Recipient(s) to be recognized at graduation, as submitted
NORTHEAST BUTLER COUNTY MEDICAL CENTER SCHOLARSHIP

This selection is based on QPA, Class Rank, SAT Score, Attendance, School Activities, Financial Need and Essay.

(Selections made public at graduation)

--Approved Elementary PTOs to hold annual walk-a-thons as scheduled by building principals.

CURRICULUM AND TEXTBOOKS LIAISON

--Approved first read of the Houghton Mifflin Harcourt HMH Sociology High School Level textbook (digital licenses) with a cost of \$16,748.35, as submitted.

--Waived Senior Research Paper Requirement for graduation for the 2019-2020 school year due to the impact of the COVID-19 Pandemic, as submitted.

--Waived the satisfactory completion of the Keystone Exams as a Graduation Requirement for the 2019-2020 school year due to the cancelation of the Keystone Exams by the Pennsylvania Department of Education during the COVID-19 Pandemic, as submitted.

POLICY LIAISON

--No Report.

FINANCE LIAISON

--Approved General Fund Bills, as submitted.

--Approved Treasurer Report, as submitted.

--Approved Student Activity Fund Report, as submitted.

--Approved the 2020-2021 Preliminary Final Budget with estimated revenue and expenditures in the amount of \$24,336,551 as submitted.

--Approved the Agreement for Computer Services between Karns City Area School District and Government Software Services, Inc. for printing of Occupation/Per Capita Tax Statements, Armstrong and Clarion County, as submitted.

--Re-enacted the following taxes:

- A. Per Capita. \$5.00 Tax under Act 679. The Resolution imposing a five dollar (\$5.00) per capita on each resident over 18 years of age in the Karns City Area School District be re-enacted, levied under Act 679 of the school code.
- B. Per Capita. \$5.00 Tax under Act 511. The Resolution imposing a five dollar (\$5.00) per capita under Act 511 upon all residents over the age of 18 in the Karns City Area School District be re-enacted.
- C. Earned Income Tax: The ½% income tax levied under Act 511 re-enacted without change.
- D. Local Services Tax \$5.00: The Resolution under Act 511 levying a tax in the amount of five dollars (\$5.00) upon the privilege of engaging in an occupation within the Karns City Area School District be re-enacted without change.
- E. 1% Real Estate Transfer Tax: The Resolution imposing 1% tax on the transfer of real estate in the Karns City Area School District be re-enacted without change.
- F. All other taxes in the 2019-2020 school year shall remain in effect for the 2020-2021 school year.

--Approved continued participation in Group Life Insurance with CM Regent Solutions from July 1, 2020 through June 30, 2021 as submitted. (rate reflects no change)

- Approved the renewal of PSBA Standard Membership Package and the Policy Maintenance Service Program at a cost of \$7,174.96, as submitted. (no change in cost from 2019-2020)
- Approved the firm of Dillon, McCandless, King, Coulter, and Graham with principal reliance upon Thomas Breth, as Solicitor of the Karns City Area School District at a rate of \$180 per hour, as submitted (\$5 hourly increase from 2019-2020).
- Appointed NexTier Bank as Treasurer and Depository and Farmers National Bank as Depository for the school district accounts for the 2020-2021 school year and to reaffirm Act 72 agreements with said depositories.
- Approved \$13,000 bond of the Assistant Business Manager at a cost of \$75.

PERSONNEL LIAISON

- Approved Travel Requests, as submitted, and adhering to applicable Federal and/or State emergency procedure to mitigate the spread of COVID-19.
- Approved additions/deletions to the Substitute List pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
 - Add – Ms. Anne Schleiden, Substitute Cafeteria Worker
- Approved the supplemental positions for the 2020-2021 school year, as submitted.
- Authorized the Administration to post and advertise for the open supplemental position(s) of:
 - 1st Assistant Boys Soccer Coach
 - 2nd Assistant Boys Soccer Coach
 - 1st Assistant Girls Soccer Coach
 - 2nd Assistant Girls Soccer Coach
 - Marching Band Assistant
 - Jazz Band Advisor
 - Percussion Ensemble Advisor
 - Winterguard Advisor
- Hired the following supplemental position(s) for the 2020-2021 school year, as submitted:
 - Ms. Abby Jones – Head Volleyball Coach
- Granted approval to hire part-time summer employees who will work less than 30 hours per week at a rate of \$7.50 per hour and a total cost not to exceed \$10,000, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, and TB test results. (list to be provided at a later date)
- Approved the 2020-2021 School Nutrition Associate (SNA) Membership for the Karns City Area School District at a cost of \$157.50, as submitted.
- Approve Karns City Area School District’s membership in the Pennsylvania Association of Rural and Small Schools at a cost of \$750.00, as submitted. (rate reduction of \$240 due to COVID-19)
- Authorized the Administration to post and advertise for the position of Special Education Secretary due to the retirement of Ms. Mendy Gray.
- Accepted the resignation of Mrs. Karen Macurak, Cafeteria Worker, for retirement purposes effective June 3, 2020, as submitted.
- Approved a sabbatical leave for Mrs. Elizabeth Stiehler, Secondary Instructor, for the 2020-2021 school year and as submitted.
- Authorized the Administration to post and advertise for a long-term substitute biology or general science instructor for the 2020-2021 school year due to Mrs. Elizabeth Stiehler’s sabbatical leave, as submitted.

- Approved maternity leave for Mrs. Ashley Shokoohee, Learning Support Instructor from approximately September 23, 2020 through January 4, 2021, with the request to utilize personal days, accumulated sick days, and unpaid days as submitted.
- Approved in the Midwestern Intermediate Unit IV Consortium Program for Guest Teachers (formerly Emergency Certified) for the 2020-2021 school year, as submitted.
- Approved final payment and general release agreement between the Karns City Area School District and Mr. F. Corey Sweeney in the amount of \$3,483.93, as submitted.

CAPITAL RESERVE

- Approved Capital Fund Bills, as submitted.
- Authorized payment of the invoice from Crabtree, Rohrbaugh & Associates in the amount of \$63,419.50 for payment of professional services for continued work (April 1 – April 30) of the schematic design of the Karns City Jr/Sr High School Addition/Renovation, as submitted.
- Authorized of the invoice from Crabtree, Rohrbaugh & Associates in the amount of \$43,962.70 for payment of professional services for continued work (April 1 – April 30) of the schematic design of the Chicora Elementary School Addition/Renovation, as submitted.

IU-IV REPORT

- No Report.

BCAVTS REPORT

- No Report.

MISCELLANEOUS

- Approved the agreement between Karns City Area School District and Mr. Jim Campbell for Graduation Ceremony 2020 audio service at a fee not to exceed \$925.00, as submitted (increase of \$25 from 2019-2020).
- Approved the quote from AppSatori for SignatureSatori Subscription for central e-mail signature management for G Suite at a monthly discounted rate of \$115.50/month for a 12 month period, as submitted.
- Approved the proposal from The Wilson Group, LLC for printer/copier replacement within the district with a 60 month agreement at a cost of \$7,400/month, as submitted.
- Approved the proposal from The Wilson Group, LLC, CoStars #003-385 for Chromebooks and Licenses at a cost of \$201,240, as submitted.
- Accepted the donation of \$250 dated May 5, 2020 from Mr. & Mrs. Joseph Fair, to be used for the school lunch program, as submitted.

ADJOURNMENT

- The meeting adjourned to Executive Session at 8:27 p.m.
- The meeting reconvened at 9:13 p.m.
- The meeting adjourned at 9:16 p.m.

POSTING

TO: Staff
FROM: Mr. Eric D. Ritzert
Superintendent
DATE: May 12, 2020
SUBJECT: Posting of Vacancies

The Karns City Board, at its meeting of May 11, 2020, authorized the Administration to post the following vacancies:

Secretary, Special Education Department

2020-2021 Long-Term Substitute – High School Science

The following supplemental positions for the 2020-2021 school year:

**1st Assistant Boys Soccer Coach
2nd Assistant Boys Soccer Coach
1st Assistant Girls Soccer Coach
2nd Assistant Girls Soccer Coach
Marching Band Assistant
Jazz Band Advisor
Percussion Ensemble Advisor
Winterguard Advisor**

If you are interested in applying for any of these positions, please do so in writing to the District Office by May 29, 2020.